# MINUTES OF THE JOINT ANNUAL MEETING OF THE STOCKHOLDERS AND ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF ETIQA LIFE AND GENERAL ASSURANCE PHILIPPINES, INC.

The Joint Meeting of the Stockholders and Organizational Meeting of the Board of Directors of ETIQA LIFE AND GENERAL ASSURANCE PHILIPPINES, INC. was held at the ELGAP Boardroom, Etiqa Atrium 12E Flr., 107 Aguirre, Legazpi Village, Makati City, Metro Manila, and through video conferencing on 15 April 2025 at 02:30 p.m. The hybrid meeting was conducted in accordance with the provisions of the Revised Corporation Code of the Philippines (R.A. 11232) and SEC Memorandum Circular No. 06, Series of 2020.

Present		No. of Shares
Common:		
Etiqa International Holdings Sdn. Bhd.		110,642,286
(represented by Lee Hin Sze*)		, ,
E-Marc Consultants, Inc.		5,529,791
(represented by Eulogio A. Mendoza*)		
Mohd Din Bin Merican*		1
Loh Lee Soon*		1
Manuel N. Tordesillas*		1
Eulogio A. Mendoza*		1
Ricardo Nicanor N. Jacinto*		1
Helen T. De Guzman*		1
Anthony Lou M. Bernabe		1
Preferred:		
Etiqa International Holdings Sdn. Bhd.		50,059,600
(represented by Lee Hin Sze*)		, ,
Absent		
Augusto Z. Fajardo	2	
Joven D. Reyes	1	
Ma. Victoria C. Viñas	1	
Total number of shares represented		166,231,684
Total number of shares issued and outstanding		166,231,688
Percentage of shares represented	99.99%	100,231,000
Alco Procent		
Also Present  Medagta P. Mammund*		
Modesta P. Mammuad*		
James Patrick Q. Bonus		
Atty. John Joseph S. Tamares		
Vilasini Devi Govendan Kutty*		
Eng Poh Yoon* Tan Wen Li*		
Nurul Aqilah Binti Mat Annuar* via Zoom videoconference		

<sup>\*</sup> via Zoom videoconference

### **CALL TO ORDER**

The meeting was called to order by the Chairman, Encik Mohd Din Bin Merican, who thereafter, presided over the same. The Assistant Corporate Secretary, Atty. John Joseph S. Tamares, acted as secretary for purposes of the meeting.

### **CERTIFICATION OF NOTICE AND QUORUM**

The Assistant Corporate Secretary certified that written notice of this meeting was sent to all stockholders of record, and that stockholders representing 99.99% of the total outstanding shares were present during the meeting, either in person or by proxy, and there was, therefore, the presence of a quorum to proceed with the transaction of the business for which the meeting was called.

Before proceeding to discuss the meeting Agenda, the Chairman explained to the stockholders the manner of voting on all resolutions. That is, (1) voting shall be by poll; (2) voting shall be by share of stock; (3) each share of stock entitles the person in whose name it is registered in the books of the Corporation to one (1) vote and (4) each shareholder is allowed to vote, either in person or by proxy.

The Chairman likewise informed and explained to the stockholders their right to ask questions or raise issues regarding each matter for resolution.

## APPROVAL OF THE MINUTES OF THE PREVIOUS JOINT ANNUAL STOCKHOLDERS' AND ORGANIZATIONAL BOARD MEETING AND SPECIAL STOCKHOLDERS' MEETINGS

The Chairman presented for approval of the stockholders the Minutes of the Joint Annual Stockholders' and Organizational Board Meeting of ELGAP held last 19 March 2024 and the Minutes of Special Stockholders' Meeting held last 26 March 2024 and 18 September 2024. The number of votes cast and received to approve this matter is as follows:

In Favor	Against	Abstain	Total No. of Shares Represented
166,231,684	0	0	166,231,684

Accordingly, the stockholders approved the Minutes of the Joint Annual Stockholders' and Organizational Board Meeting of ELGAP held last 19 March 2024 and the Minutes of Special Stockholders' Meetings held last 26 March 2024 and 18 September 2024, passed and adopted the following resolution:

"Resolved, that the Minutes of the Joint Annual Stockholders' and Organizational Board Meeting of ELGAP held last 19 March 2024 and the Minutes of Special Stockholders' Meeting held last 18 September 2024 be, as they are hereby approved."

### RATIFICATION OF THE ACTS OF THE BOARD OF DIRECTORS, BOARD COMMITTEES AND MANAGEMENT

The Chairman presented for approval, ratification and confirmation of the stockholders the acts of the Board of Directors and Management performed during the fiscal year 2024. The number of votes cast and received to approve this matter is as follows:

In Favor	Against	Abstain	Total No. of Shares Represented
166,231,684	0	0	166,231,684

Accordingly, the stockholders approved, ratified and confirmed the acts of the Board of Directors and Management performed during the fiscal year 2024 and accordingly passed and adopted the following resolution:

"Resolved, that all the acts of the Board of Directors and Management during the fiscal year 2024 be and hereby are approved, ratified and confirmed."

### PRESIDENT'S REPORT

Ms. Modesta P. Mammuad, Former Officer-In-Charge (OIC) in 2024 and currently the Chief Operating Officer (COO), presented the 2024 Performance of the Company highlighting the things that went well and those that did not go well. After the presentation, Mr. Anthony Lou M. Bernabe, President and Chief Executive Officer, delivered the plans and key focus areas of the Management for 2025. At the end of his report, Mr. Bernabe thanked the Chairman and the members of the Board for their continued guidance and support. After noting the reports, the Chairman presented for approval the President's Annual Report. Thereafter, voting proceeded and the number of votes cast and received to approve this matter is as follows:

In Favor	Against	Abstain	Total No. of Shares Represented
166,231,684	0	0	166,231,684

Accordingly, the stockholders approved the President's Annual Report and passed and adopted the following resolution:

"Resolved, that the President's Annual Report be and hereby is approved."

### **ELECTION OF DIRECTORS**

The Chairman reiterated the manner of voting for all resolutions including the election of the members of the Board of Directors. He further informed the stockholders of the requirement of the Insurance Commission to elect at least three (3) independent and non-executive directors. He further explained that the independent directors are subject to the term limits imposed by the Insurance Commission.

In line with the Charter of the Corporate Governance Committee, the following (whose profiles were distributed together with the notice) were nominated as members of the Board of Directors:

- 1. Mohd Din Bin Merican (Independent Director)
- 2. Loh Lee Soon (Independent Director)
- 3. Manuel N. Tordesillas (Non-Executive Director)
- 4. Eulogio A. Mendoza (Non-Executive Director)
- 5. Ricardo Nicanor N. Jacinto (Independent Director)
- 6. Helen T. De Guzman (Independent Director)
- 7. Anthony Lou M. Bernabe (Executive Director)

Thereafter, voting proceeded and the tabulation of votes cast and received by each nominee is as follows:

#	Nominee	Total Votes
1	Mohd Din Bin Merican (Independent Director)	166,231,684
2	Loh Lee Soon (Independent Director)	166,231,684
3	Manuel N. Tordesillas (Non-Executive Director)	166,231,684
4	Eulogio A. Mendoza (Non-Executive Director)	166,231,684
5	Ricardo Nicanor N. Jacinto (Independent Director)	166,231,684
6	Helen T. De Guzman (Independent Director)	166,231,684
7	Anthony Lou M. Bernabe (Executive Director)	166,231,684

Accordingly, the Chairman announced the above nominees as the newly elected members of the Board of Directors.

## APPOINTMENT OF MEMBERS OF THE AUDIT COMMITTEE OF THE BOARD (ACB), CORPORATE GOVERNANCE COMMITTEE (CGC), RELATED PARTY TRANSACTION COMMITTEE (RPTC), AND BOARD RISK AND COMPLIANCE OVERSIGHT COMMITTEE (BRCOC)

The newly-elected members of the Board of Directors proceeded to appoint the members of the Audit Committee of the Board, Corporate Governance Committee, Related Party Transaction Committee, and Board Risk and Compliance Oversight Committee. The following were appointed members of the respective Committees effective 15 April 2025:

#	# Name				
	Audit Committee of the Board (ACB)				
1	Loh Lee Soon (Independent Director)	Chair			
2	Helen T. De Guzman (Independent Director)	Member			
3	Manuel N. Tordesillas (Non-Executive Director)	Member			
	Corporate Governance Committee (CGC)				
1	Ricardo Nicanor N. Jacinto (Independent Director)	Chair			
2	2 Loh Lee Soon (Independent Director)				
3	3 Helen T. De Guzman (Independent Director)				
	Related Party Transactions Committee (RPTC	3)			
1	Ricardo Nicanor N. Jacinto (Independent Director)	Chair			
2	Loh Lee Soon (Independent Director)	Member			
3	Manuel N. Tordesillas (Non-Executive Director)	Member			
В	Board Risk and Compliance Oversight Committee (BRCOC)				
1	1 Helen T. De Guzman (Independent Director) Chair				
2	2 Ricardo Nicanor N. Jacinto (Independent Director) Member				
3	Member				

### ELECTION OF CHAIRMAN AND VICE-CHAIRMAN OF THE BOARD, AND CORPORATE OFFICERS

The newly-elected members of the Board of Directors proceeded to nominate and elect the individuals qualified to serve as Chairman and Vice-Chairman of the Board, and Corporate Officers at the pleasure of the Board. The nominees for Corporate Officers effective 15 April 2025 are as follows:

Nominee	Position	
Mohd Din Bin Merican	Chairman	
Loh Lee Soon	Vice-Chairman	
Anthony Lou M. Bernabe	President and Chief Executive Officer	
James Patrick Q. Bonus	Executive Vice President/Treasurer/	
James Famck Q. Bonus	Chief Financial Officer	
Glenn Warren B. Navea	Executive Vice President	
Rogelio M. Sotelo	Senior Vice President	
Marcelino V. Dailo, Jr.	Senior Vice President	
Hazel Francisca R. Don	Senior Vice President	
Philippe V. Guzman	First Vice President	
Cherryl M. Dalupang	First Vice President	
Gladys G. Pascual	First Vice President	
Atty. Mariza R. Roberts	First Vice President	
Atty. Allan Jae V. Gabor	First Vice President	
Cecilio Marcos R. Sarenas	Vice President	
Rino Antonio C. Asuncion	Vice President	
Manuel Jose M. Tordesillas II	Vice President	
Levin B. Manauis	Vice President	
Christian Joseph T. Alayon	Vice President	
Jelly Riza H. Ala	Vice President	
Michael M. Austria	Vice President	

Atty. John Joseph S. Tamares	Corporate Secretary
Jennifer Ruth A. Jalmasco	Compliance Officer
Donald V. Divinagracia	Takaful Officer

Director Manuel N. Tordesillas abstained from voting Manuel Jose M. Tordesillas II. There being no other nominees and on motion duly seconded, the above nominees were elected as Corporate Officers effective 15 April 2025.

### **2024 AUDITED FINANCIAL STATEMENTS**

Mr. James Patrick Q. Bonus, Executive Vice President, Chief Financial Officer and Treasurer, presented the Company's Audited Financial statements as of 31 December 2024 for stockholders' approval. Mr. Loh Lee Soon, Chairperson of the Audit Committee of the Board stated that the external auditor has no material or significant findings in the Company's Audited Financial Statements as of 31 December 2024. Thereafter, voting proceeded and the number of votes cast and received to approve this matter as follows:

In Favor	Against	Abstain	Total No. of Shares Represented
166,231,684	0	0	166,231,684

Accordingly, the stockholders approved the Company's Audited Financial Statements as of 31 December 2024, passed and adopted the following resolution:

"Resolved, that the Company's Audited Financial Statements as of 31 December 2024 be and hereby is approved."

### **APPOINTMENT OF EXTERNAL AUDITOR**

The Chairman nominated and moved for the re-appointment of Sycip Gorres Velayo & Co. (SGV) as the external auditor of the Company for the current year and until the next stockholders' meeting. Thereafter, voting proceeded and the number of votes cast and received to approve this matter is as follows:

In Favor	Against	Abstain	Total No. of Shares
			Represented
166,231,684	0	0	166,231,684

Accordingly, the stockholders approved the appointment of Sycip Gorres Velayo & Co. (SGV) as the Company's external auditor for the current year and until the next stockholders' meeting and passed and adopted the following resolution:

"Resolved, that Sycip Gorres Velayo & Co. (SGV) be and hereby is appointed as External Auditor for the current year until the next stockholders meeting."

### **CONFIRMATION OF 2024 MATERIAL RELATED PARTY TRANSACTIONS**

The Chairman presented for confirmation of the stockholders the material related party transactions of the Company for the fiscal year 2024. The number of votes cast and received to approve this matter is as follows:

In Favor	Against	Abstain	Total No. of Shares Represented
166,231,684	0	0	166,231,684

Accordingly, the stockholders confirmed the material related party transactions of the Company for the fiscal year 2024 and accordingly passed and adopted the following resolution:

"Resolved, that the material related party transactions of the Company for the fiscal year 2024 be and hereby are confirmed."

### **CONFIRMATION OF THE MISSION AND VISION STATEMENTS**

The Chairman presented for review and confirmation of the stockholders the Company's Mission and Vision Statements. Thereafter, voting proceeded and the number of votes cast and received to approve this matter is as follows:

In Favor	Against	Abstain	Total No. of Shares
			Represented
166,231,684	0	0	166,231,684

Accordingly, the stockholders approved the Company's Mission and Vision Statements as presented and passed and adopted the following resolution:

"Resolved, that the Mission and Vision Statements of the Company, which read as follows:

Mission: "A Life, Health, and Non-Life Insurance Company that makes the Philippines a better place."

Vision: "To Be A Leading ASEAN Insurer in the Philippines"

be and hereby are approved."

### **ADJOURNMENT**

There being no further business to transact, the meeting was adjourned on motion duly made and seconded.

CERTIFIED CORRECT:

ATTY. JOHN JOSEPH S. TAMARES
Secretary